

ARTICLE 11.**AWARDS****Section 1 Annual Championship Trophies**

- 1.1 Championship keeper trophies will be produced annually for the following national championship and presented to the champion team in:
 - 1.1.1 Men's Basketball
 - 1.1.2 Women's Basketball
 - 1.1.3 Women's Volleyball
 - 1.1.4 Men's Volleyball
 - 1.1.5 Badminton
 - men's singles "The Jim Matchett Memorial Trophy"
 - women's singles
 - men's doubles
 - women's doubles
 - mixed doubles
 - 1.1.6 Men's Soccer
 - 1.1.7 Women's Soccer
 - 1.1.8 Men's Golf
 - 1.1.9 Women's Golf

- 1.2 Championship Fair Play trophies have been donated for the following championship sports:
 - 1.2.1 Men's Basketball – "Duncan McCallum Trophy" donated by BCCAA
 - 1.2.2 Women's Basketball – donated by Medicine Hat College
 - 1.2.3 Women's Volleyball – "Chuck Gullickson Trophy" donated by the OCAA
 - 1.2.4 Men's Volleyball – "Mel Stelck Trophy" donated by Grande Prairie Regional College
 - 1.2.5 Badminton – "Arlene Harle Trophy"
 - 1.2.6 Men's Soccer – donated by the Alberta Soccer Officials Association
 - 1.2.7 Women's Soccer – donated by Knud Peterson from Lethbridge College
 - 1.2.8 Golf - sponsored by PING Canada

 - 1.2.9 It is the responsibility of the championship tournament host to contact the current holder of the Fair play trophy at least **one (1)** month prior to the commencement of the tournament to make arrangements for the safe passage of the trophy to the host. Any expenses are to be paid by the current holder. Teams must forward the Fair Play trophies to the host site(s) by the commencement of the national championship tournament. Teams/Institutions not complying will be fined **\$100**.

Section 2 Annual Championship Banner

- 2.1 Each Canadian Collegiate Athletic Association Championship team shall be presented with the official CCAA Championship banner which is described as follows:
 - 2.1.1 3' wide and 6' high
 - 2.1.2 The Canadian Collegiate Athletic Association logo located along the side of the banner .
 - 2.1.3 Black letters (4" high) the following:

EXAMPLE:



- 2.2 The championship and host banners shall be ordered and paid for by the National Office.

Section 3 Medals

3.1 Gold, Silver, Bronze Medallions

- 3.1.1 Canadian Collegiate Athletic Association medals shall be awarded to individuals (players, coaches, support staff) on championship, runner-up and third place winning teams in official national championship tournaments.

- 3.1.1.1 For badminton only: The gold medal is awarded to the winner(s) and the winner(s)' coach. The silver and bronze medals are awarded only to the athletes. Team supremacy first place finishers in Badminton also receive gold medals.

- 3.1.2 Canadian Collegiate Athletic Association medals may be given to individuals (players, coaches, support staff) or Champion, runner-up and third place winning teams in approved Canadian Collegiate National Invitational Tournaments.

N.B. "Approved" shall be interpreted as having been sanctioned at the previous Annual General Meeting.

- 3.1.3 The maximum number of medals available for each sport is listed below:

	<u>Gold</u>	<u>Silver</u>	<u>Bronze</u>	<u>Total</u>
Men's Basketball	20	20	20	60
Women's Basketball	20	20	20	60
Women's Volleyball	20	20	20	60
Men's Volleyball	20	20	20	60
Badminton	21	8	8	37
Men's Soccer	25	25	25	75
Women's Soccer	25	25	25	75
Golf	15	15	15	45
X- Country Running	<u>30</u>	<u>30</u>	<u>30</u>	<u>90</u>
	196	183	183	562

- 3.1.3.1 All medals are ordered and paid for by the National Office
- 3.1.3.2 Extra medals may be purchased for bona fide team members, coaching and therapy/medical staff and official college representatives (ie. Athletic Director, College President) as authorized by the Athletic Director, that exceed the CCAA medal allowance. Upon submission of a list of names and their official capacity with the team to the National Office, the Athletic Director will be billed for the cost, as determined annually by the Finance Committee, plus shipping.
- 3.1.3.3 All medals will be shipped to the host. The host shall return all unused medals to the National Office.

Section 4 Championship Records

4.1 Aggregate Standings

- 4.1.1 Points are awarded to colleges at soccer, volleyball and basketball national championship events based on the following system:

First	10 points
Second	7 points
Third	5 points
Fourth	3 points
Others	1 point

- 4.1.2 Points are awarded to colleges at badminton national championships shall be divided by five (5) based on the above system to reflect the points generated by a college team in each of the separate categories, men's singles and doubles, women's singles and doubles and mixed doubles.
- 4.1.3 Points are awarded to colleges at cross country and golf championships shall be divided by four (4) based on the above system to reflect the points generated by a college in each of the separate categories men's Team Champion, Women's Team Champion, Men's Individual Champion and Women's individual Champion.
- 4.2 The team supremacy award in badminton, shall be awarded according to the Conference standings after all round robin events have been completed. Should a tie occur, follow the tie breaking procedures as stated in CCAA Badminton Playing Regulations.
- 4.3 The National Office will annually compile and circulate at or before the AGM, aggregate standings.
- 4.4 The history of the championships will be maintained in a virtual format.

Section 5 CCAA All-Tournament Team Awards and Selection Process

- 5.1 The First and Second All-Tournament team members and the tournament M.V.P.'s shall receive a standard all-tournament plaque.
- 5.2 The National Office shall be responsible for ordering the awards and sending them to the respective hosts.
- 5.3 The following guidelines apply to the selection of all-tournament teams:

- 5.3.1 The host is responsible for the formation of the committee, composition one (1) chair plus four (4) members. Important to have an odd number on the committee to avoid ties.
- 5.3.2 The Selection Committee must include the Sport Convenor as a member of the Committee.
- 5.3.3 The balance of the Committee may be composed of local media, non-participating coaches, and others at the host's discretion.
- 5.3.4 Participating coaches shall not be involved.
- 5.3.5 It is suggested that the committee select "without prejudice to geography" the best players, at their normal position, in the tournament.
- 5.3.6 Note: Discretion is always left to the All-Tournament Selection Committee to recognize outstanding performances by competing athletes.
- 5.3.7 The Selection Committee shall choose a Second All-Tournament Team in basketball (5 players) and volleyball (6 players).
- 5.3.8 Selection process guidelines:
 **n.b. flexibility is given to All-Tournament Team Committee
 - 5.3.8.1 Coaches are asked for input into their player of the game selections after each of the first two games;
 - 5.3.8.2 Committee members select potential all-stars after every game; selections are handed into the Chair;
 - 5.3.8.3 Chair compiles list of selected players after second day of competition;
 - 5.3.8.4 Committee will meet prior to third day to "pare down" and select potential players to watch during the remaining games. During the final day, the committee members should be meeting with each other to continue the paring down process and select the All-Tournament team.

5.3.9 The recommended First and Second All-Tournament team awards distribution is as follows:

	<u>First Team</u>	<u>Second Team</u>
<u>Basketball</u> (11 Players)	M.V.P -.Gold Medal team (usually) All-Star - Gold Medal team All-Star - Silver Medal team All-Star - Bronze Medal team All-Star - 4 th Place team All-Star - at large	All Star 5 th place All Star 6 th place All Star at large All Star at large All Star at large
<u>Soccer</u> (11 players)	4 players from Gold Medal team 3 players from Silver Medal team 2 players from Bronze Medal team 2 players at large (*MVP is one of the above, usually from Gold)	
	<u>First Team</u>	<u>Second Team</u>
<u>Volleyball</u>	M.V.P. - Gold Medal team (usually)	All Star 5 th place

(13 players)	All-Star - Gold Medal team	All Star	6 th place
	All-Star - Silver Medal team	All Star	at large
	All-Star - Bronze Medal team	All Star	at large
	All-Star - 4 th Place team	All Star	at large
	All-Star - at large	All Star	at large
	All-Star - at large	All Star	at large
	** flexibility is given to All-Star committee		
<u>Golf</u> (9 players)	5 top individual male golfers		
	4 top individual female golfers		
<u>Cross Country Running</u> (14 runners)	7 top male finishers		
	7 top female finishers		

Section 6 All-Canadian, Player and Coach of the Year Awards and Selection Process

- 6.1 Student-athletes and coaches selected as CCAA All Canadians, Players of the Year and for the Coaches of the Year shall receive a "personalized" All-Canadian, Player of the Year or Coach of the Year certificate. Certificates shall be laminated (dry-mounted) by the National Office.
- 6.2 All award nomination forms along with supplemental information **MUST BE TYPED**. Coach and Player of the Year nomination forms that arrive past the deadline date shall NOT BE CONSIDERED. Electronic nomination forms will be provided to the membership by the National Office.
- 6.3 The Coach of the Year Selection Committee shall be comprised of:
- 6.3.1 Two members of the Executive and the National Sport Convenor (applicable to sport)
- 6.4 Each MC shall be requested to nominate **one (1)** person for the Coach of the Year Award for each sport and submit the required information to the national office on the appropriate nomination form as circulated by the National Office . Conferences, which do not submit nominations for Coach of the Year Awards (with appropriate documentation) **thirteen (13) days prior to the day of the awards banquet (for Cross Country running on the Monday 12 calendar days prior to the day of the Championship banquet)**, shall forfeit their eligibility for such honors in that year and shall be **fined \$100**.
- 6.4.1 The selection shall be based on the following criteria:
- 6.4.1.1 contribution to the sport at the CCAA level for the current year;
- 6.4.1.2 areas of improvement of the Team from Previous year to Current Year;
- 6.4.1.3 contribution to the sport at other levels or through other involvement for the current year;
- 6.4.1.4 season's records over the present season and previous season;
- 6.4.1.5 current contribution to the development of athletes on and off the field (all levels);
- 6.4.1.6 display of good sportsmanship, leadership, commitment to educational goals.
- 6.4.2 The selection committee shall meet by conference call during the week prior to the conference championships of each sport. The committee will weigh the information 80% based on current year record and 20% on other information.
- 6.5 The Player of the Year Selection Committee be comprised of:

- 6.5.1 Two members of the Executive and the National Sport Convenor (applicable to sport)
- 6.6 Each MC shall be requested to nominate **one (1)** person for the Player of the Year Award for each sport. Conferences which do not submit nominations for Player of the Year Awards (with appropriate documentation) **thirteen (13) days prior to the day of the awards banquet**, shall forfeit their eligibility for such honors in that year and shall be **fined \$100**.
- 6.6.1 The student-athlete would be selected from the All-Canadians of that year and sport.
- 6.6.2 The selection shall be based on All-Canadian Profiles, Conference convenors, and Membership representatives' input.
- 6.6.3 The selection committee shall meet by conference call during the week prior to the conference championships of each sport
- 6.6.4 In the event Conferences do not submit nominations for All-Canadian(s), the vacancy(s) on the team shall be filled by going to the first place Conference, second place Conference, etc., and adding one additional member per Conference until the team contingent is filled.
- 6.7 Calligraphy for the All-Canadian, Player of the Year and Coach of the Year Awards shall be the responsibility of the National Office.
- 6.8 The Vice President of Marketing or designate shall liaise with the Host at least once per month prior to the National Championships to ensure that all details pertaining to the All-Canadian, Player of the Year and Coach of the Year Award presentations are in place and that All-Canadian, Player of the Year and Coaching Excellence Awards shall be presented as a featured event at the Championship banquet.
- 6.9 The ceremony and presentation must be reviewed and approved by the Vice-President Marketing.
- 6.10 The All-Canadian Basketball Team Selection Process
- 6.10.1 Women's Basketball
Each conference receives **two (2)** All-Canadians regardless of last season's finish at Nationals.
- 6.10.2 Men's Basketball
Each conference receives **two (2)** All-Canadians regardless of last season's finish at Nationals.
- 6.10.3 The All-Canadian Volleyball Team Selection Process
The conference which finished first in the previous national championships shall nominate **three (3)** members to the All-Canadian team, the second, third and fourth place teams shall nominate **two (2)** members to the All-Canadian team, while the remaining conferences shall each nominate **one (1)** member for a total of **ten (10)** team members.
- 6.10.4 The All-Canadian Badminton Team Selection Process
Each conference receives **two (2)** All-Canadians nominations one male and one female.
- 6.10.5 The All-Canadian Soccer Team Selection Process

The conference which finished first and second in the previous national championships shall nominate **three (3)** members, the third and fourth place teams shall nominate **two (2)** members, while the remaining conferences shall nominate **one (1)** member for a total of **eleven (11)** team members.

6.10.6 All Canadian Awards and a selection processes for CCAA sports must be approved at the CCAA Annual General Meetings.

6.10.7 Submission of Nominations

In the event Conferences do not submit nominations for All-Canadian(s), the vacancy(s) on the team shall be filled by going to the first place Conference, second place Conference, etc, and adding one additional member per Conference until the team contingent is filled. Conferences which do not submit nominations for All-Canadians (with appropriate documentation) **thirteen (13) days prior to the day of the awards banquet**, shall forfeit their eligibility for such honours in that year and shall be **fined \$100**.

6.10.8 Duplicate All-Canadian Certificates (unframed) shall be provided to each winner's institution upon written request by the Athletic Director to the National Office and cost shall be invoiced to the institution.

6.10.9 Announcements (i.e., press releases) for All-Canadian, Player of the Year and Coach of the Year Award recipients shall be released by the CCAA at the respective National Championship Awards Banquet. Conferences may announce CCAA All-Canadians, Player of the Year nominees, and Coach of the Year nominees at Conference Championship Banquets or in the Conference Program prior to the announcement by the CCAA at the respective National Championship Banquets. The National Office shall release the winners to:

- Hosts
- Press-media
- CCAA Members
- T.S.N.
- Provincial Offices

Section 7 Fair Play Program

7.1 Guidelines for Fairplay Award:

7.1.1 Fair play demonstrates attitudes and behaviours in sport consistent with the belief that sport is an ethical pursuit. It does not include acts of violence, cheating, drug abuse, or any form of exploitation in an effort to win. When elements such as these are introduced, the true competitive spirit is lost, and there remains no purpose for sport.

7.1.2 The rules of fair play apply in all circumstances. Having a fair play attitude means that you not only play by the rules of the game, but also by the principles of sportsmanship, whether it is the first exhibition game, match, scrimmage of the season or the semi-final for the National Championship. Fair play thrives with the right attitude, sportsmanlike behaviour and a positive environment.

7.1.3 Criteria for Selection:

The recipient shall:

- 7.1.3.1 be a participating team or individual at the National Championships;
- 7.1.3.2 have a respect for the rules and spirit of the rules of the sport in pursuit of excellence;
- 7.1.3.3 respect the officials and show acceptance of their decisions;
- 7.1.3.4 respect the opponent;
- 7.1.3.5 exhibit sportsmanlike behaviors;
- 7.1.3.6 maintain dignity under all circumstances.

7.1.4 Selection Process

- 7.1.4.1 The National Convenor shall monitor play throughout the competition and along with the Awards Committee on site, select the recipient. Coaches and teams may nominate a team/player after the first **two (2)** days of competition.
- 7.1.4.2 The Convenor (sport specific) may also solicit the input of officials, and others in the selection with ballot voting following the completion of play on the Friday of Championship week.

7.1.5 Presentation of Award

The recipient shall be announced and the award presented during the Closing Ceremonies/Awards Presentations at the conclusion of the Championships.

Section 8 Procedure for the Presentation of Awards at National Championships

- 8.1 The awards presentations (bronze, silver, gold, all-tournament and tournament M.V.P.) shall be as dramatic as possible and a major focus of the closing ceremonies.
- 8.2 If there is an excessive period of time (i.e., over 3 hours) between the end of a medal game and the final awards presentation, the medals shall be awarded immediately following the medal game (e.g., bronze medal game, or opposite gender - gold medal game). Where possible, inclusion of all medal winners in a closing ceremony is encouraged.
- 8.3 It is recommended that the names of each member of the medal teams be announced as the medal is presented, although a reasonably brisk tempo should be maintained.
- 8.4 The CCAA Vice President Programs or designate shall liaise with the Host Convenor or designate at least once per month prior to the National Championships to ensure that adherence to the CCAA procedure for the presentation of awards is followed. The procedure shall meet the following requirements:
 - 8.4.1 To ensure that the CCAA Executive and National Sport Convenors are duly recognized and highly visible during the ceremonies;
 - 8.4.2 To correlate the value of the trophy in terms of it's meaning with the appropriate administrative or executive level for presenters;
 - 8.4.3 To give recognition to major sponsors (where applicable).

8.4.4 To offer a number of choices in each category to facilitate arrangements between championship organizers and presenters.

8.4.5 This format of presentation shall apply to all National Championship Sports:

	<u>Trophy or Award</u>	<u>Presented by:</u>
i.)	Player of the Game	Member of Championship Org. Committee i.e., Chairperson Member of Host Institution's Staff / Faculty
ii.)	All Tournament and MVP Awards	Corporate Sponsor Host Convenor
iii.)	Fair Play Award	Major Official/Assignor CCAA Executive
iv.)	Bronze Medals	CCAA Executive Members Senior Administrator - Host Institution
v.)	Silver Medals	CCAA Executive Senior Administrator - Host Institution
vi.)	Gold Medals	CCAA Executive Senior Administrator - Host Institution
vii.)	Championship Trophy and Banner	CCAA Executive CCAA Sport Convenor
viii.)	Host Banner	CCAA Executive CCAA Sport Convenor
ix.)	Coach of the Year/ Player of the Year and All-Canadian Awards	CCAA Executive CCAA Sport Convenor Corporate Sponsor (if applicable)

8.4.6 The Coach of the Year, Player of the Year and All-Canadian Awards shall be presented as the highlight of the Opening Ceremonies and/or Tournament Banquet/Reception.

8.4.7 The Host shall also arrange for photographs of the presentations, as well as group pictures (following the ceremonies) of All-Canadians, Coach of the Year, Players of the Year award winners and Sport Convenor for each sport.

8.5 It is strongly recommended that all the student-athletes receiving medals and possibly tournament all-stars/MVP awards be dressed in their warm-ups or College apparel and that all athletes taking part in the closing ceremonies be dressed similarly and/or neatly. dress neatly.

8.6 It is recommended that the Master of Ceremonies (and if necessary an assistant) conduct the awards ceremony in both English and French.

- 8.7 The host Committee should make provision for team pictures and pictures of the awards presentations for distribution to all medal winning colleges and the CCAA archives at the National Office.

Section 9 Recognition Awards

- 9.1 A standard appreciation plaque shall be presented upon the completion of terms of office for the positions of Executive Members, Sport Convenors and others as designated by the Executive.
- 9.2 The CCAA awards a Recognition Certificate which is available to honour a major contributor to the Association and is awarded at the discretion of the Executive.
- 9.3 The CCAA has an Award of Distinction for outstanding contribution to the Association. Nominations are to be submitted to the Executive Committee by **March 1st** for screening prior to presentation to the Board of Directors. Nominations must receive unanimous approval, with the award to be presented at the succeeding Annual General Meeting.

Section 10 Academic Awards

10.1 Academic Awards

Are certificates signed by the CCAA President to recognize CCAA student-athletes who have achieved honours standing combined with excellence in CCAA athletics .

10.1.1 Academic All Canadian Award

10.1.1.1 The Selection shall be based on the following criteria:

10.1.1.1.1 Candidates must be named to their respective MC All Star Teams (1st and 2nd) in Soccer, Volleyball and basketball. In Badminton, only MC gold and silver medals shall be eligible. Only the top 7 women and the top 7 men in Cross Country Running and the top 3 women and the top 5 men in Golf from each MC shall be eligible and only if they place in the top third of their MC Championship.

10.1.1.1.2 Achieved honours standing during the last complete academic semester/term at that institution.

10.1.1.2 Nomination:

10.1.1.2.1 Athletic Directors to submit Academic All-Canadian student athlete profiles for all qualifying athletes with proof of academic honours and MC all-Star Status to the National Office.

10.1.1.2.2 All award nomination forms along with supplemental information **MUST BE TYPED**. Electronic nomination forms will be provided to the membership by the National Office.

10.1.1.2.3 Athletic Directors to forward documentation to the National Office no later than March 7

10.1.1.3 Distribution:

10.1.1.3.1 The National Office will distribute awards by March 17.

10.1.1.3.2 The awards will be laminated (wood mounted) by the National Office.

10.1.2 CCAA Scholar-Athlete Award

10.1.2.1 Nomination procedure

10.1.2.1.1 Athletic directors are to produce a list of qualifying student-athletes that meet the award criteria. Athletic Director and Registrar must sign off of on the form.

10.1.2.1.2 CCAA Student-Athlete forms must be typed. The National Office will provide electronic nomination forms to the membership.

10.1.2.1.3 Athletic Directors to forward CCAA Scholar-Athlete forms to the National Office on or before June 15.

10.1.2.2 Selection is based on the following criteria:

10.1.2.2.1 Candidates must be listed on their institution’s CCAA Eligibility form for the current year

10.1.2.2.2 Candidates must have achieved honours standing at their institution. in their current academic year.

10.1.2.3 Distribution

10.1.2.3.1 The CCAA National Office will produce a news release announcing the CCAA Scholar Athletes for that year by September 15.

10.1.2.3.2 The CCAA National Office will produce scholar-athlete certificates, which will be signed by the CCAA President.

10.1.2.3.3 The CCAA National Office will circulate the required number of certificates to each institution by September 15.

10.1.2.3.4 Institutions will calligraphy name of recipients on each certificate (or put through computer printer).

Section 11 Athlete of the Month

11.1 Nomination:

11.1.1 Athletic Directors to submit Athlete of the Month profiles to MC. All award nomination forms along with supplemental information **MUST BE TYPED**. The National Office will provide electronic nomination forms to members.

11.1.2 The MC will select a male and female student-athlete (MC Convenors are encouraged to be involved in the selection process).

11.1.3 Once the conference has selected both a male and female athlete they are to forward the form by **FAX or email** to the National Office.

NOTE: Student-Athlete Signatures are important for Media release purposes.

11.1.4 One (1) male and one (1) female will be recognized from each MC each month in the respective sport for that month.

11.1.5 The awards will be laminated (wood mounted) by the National Office.

11.2 Sport of the Month Designations:

October	Soccer
November	Volleyball
January	Badminton
February	Basketball

11.3 Deadlines - **FAX or EMAIL** to the National Office

<u>Sport</u>	<u>Deadline</u>
Soccer	last Friday of October
Volleyball	last Friday of December
Badminton	last Friday of January
Basketball	last Friday of February

11.4 Announcement of award winners will take place a week after the deadline for applications.

Section 12 Marketing Awards

12.1 Marketing Incentive Program (MIP Awards)

12.1.1 The CCAA Marketing Incentive Program Elite Award is presented annually at the CCAA Annual General Meeting to the institution , who in dollar value, purchased the highest amount of CCAA endorsed products and services.

12.1.2 The CCAA Marketing Incentive Program Gold Award is presented annually at the CCAA Annual General Meeting to the institution , who in dollar value, purchased the second highest amount of CCAA endorsed products and services.

12.2 Major Sponsor Recognition

The following is a recommended guideline for major sponsors of the National Championships. It is intended that these awards be presented on behalf of the CCAA through the National Office in recognition of significant financial, in-kind, or services-rendered donations made by various sponsors, either to the Association directly through the National Office or indirectly through the Championship Organizing Committee.

12.2.1 \$5,000 and over to receive the CCAA appreciation plaque with an appropriate inscription (8 1/2" x 11").

Section 13 Community Service Award

13.1 This award would be designed to recognize an institution who has developed a successful community relations program. Describe the community program, it's target group, it's impact and it's purpose. How did it impact those coaches, administrators and student-athletes who were involved.

13.2 Nomination Procedure

13.2.1 Deadline date for nomination is April 15.

13.2.2 Awards nominated by Conferences or institutional member staff. All award nominations along with supplemental information **MUST BE TYPED**. The National Office will provide electronic nomination forms to members.

13.2.3 Nominations are submitted to V.P. Marketing for distribution to Marketing Committee. Marketing Representatives who have an individual/college nominated will propose an alternate representative.

- 13.2.4 Nominees will be voted on, not automatically awarded. Award may not be awarded if the marketing committee representatives feel that none of the candidates/situations are worthy of the award in any given year.

13.3 Award

13.3.1 Award will be a CCAA Personalized 9" X 12" Plaque.

13.3.2 Award recipients will be presented the award at the first available audience function (if sponsored with the local sponsor).

Section 14 Athletic Director of the Year

- 14.1 The CCAA Athletic Director of the Year award recognizes administrative excellence within the campus or college community environment. This award is designed to recognize athletic directors who are making significant contributions to their institutions.

14.2 Eligibility and Criteria

Any CCAA member institution that is nominated by institutional staff or administration, Provincial executive or Association members or affiliated institution Athletic Directors.

- must be a CCAA member in good standing
- have served as an Athletic Director for a minimum of three (3) years
- demonstrates a commitment to higher education and student athletes
- promotes teamwork and excellence
- demonstrates the ability to inspire individuals or groups to achieve high levels of accomplishments
- demonstrates leadership and significant outreach for the betterment of youth and for the local community
- shows leadership in the regional or national levels through serving on:
 - CCAA committees or executive
 - Conference executive or committees
 - other community committees/or executive
- can not be an Athletic Director at an institution that has been put on probation or cited for a code of ethic violations during the past three (3) academic years.

14.3 Nomination Procedure

14.3.1 Deadline date for nomination is May 1.

14.3.2 Awards nominated by Conferences or institutional member staff. All award nominations along with supplemental information **MUST BE TYPED**. The National Office will provide electronic nomination forms to members.

14.3.3 Nominations are submitted to V.P. Marketing for distribution to Marketing Committee. Marketing Representatives who have an individual/college nominated will propose an alternate representative.

14.3.4 Nominees will be voted on, not automatically awarded. Award may not be awarded if the marketing committee representatives feel that none of the candidates/situations are worthy of the award in any given year.

14.4 Award

14.4.1 Award will be a CCAA Personalized 9" X 12" Plaque.

- 14.4.2 Award recipients will be presented the award at the first available audience function (if sponsored with the local sponsor).

Section 15 Award for Innovation in Athletics

- 15.1 Designed to honour CCAA members who have increased or been able to maintain athletic opportunities for students at their institution through innovative initiatives. Athletic departments who have added new teams or sports to their ' program or maintained existing ones through innovative funding strategies, marketing plans and/or partnerships will be considered. In addition, CCAA member-institutions who have added programs to increase student-athlete's success off the field of play or provided unique learning opportunities will also qualify for this award. To be considered, nominated initiatives must be developed and implemented within the 24-month period prior to the application deadline.
- 15.2 Nomination Procedure
- 15.2.1 Deadline date for nomination is 7 days from the final day of the CCAA Annual General Meeting.
- 15.2.2 Awards nominated by Conferences or institutional member staff. All award nominations along with supplemental information **MUST BE TYPED**. The National Office will provide electronic nomination forms to members.
- 15.2.3 Nominations are submitted to V.P. Marketing for distribution to Marketing Committee. Marketing Representatives who have an individual/college nominated will propose an alternate representative.
- 15.2.4 Nominees will be voted on, not automatically awarded. Award may not be awarded if the marketing committee representatives feel that none of the candidates/situations are worthy of the award in any given year. Nominations will be selected during the last week of August by the CCAA Marketing Committee.
- 15.3 Award
- 15.3.1 Award will be a CCAA Personalized 9" X 12" Plaque.
- 15.3.2 Award will be sent to recipient upon selection for presentation during September to coincide with the new season launch.

Section 16 Athlete of the Year (Male and Female)

- 16.1 Nomination Procedure
- 16.1.1 One male and one female athlete shall be chosen annually from across all CCAA sports.
- 16.1.2 Athletic Directors may nominate one male and female athlete for consideration. Recipients for consideration may include CCAA Player of the years, national Tournament MVPs, All-Canadians, Provincial Tournament All-Stars.
- 16.1.3 All award nominations must be typed to be considered. The National Office will provide electronic nomination forms.
- 16.1.4 Nominations are submitted to National office.
- 16.1.5 Nominations will be sent to a selection committee made up of the VP Programs A 4 Executive members representing each conference.
- 16.1.6 The Committee shall have a conference call to discuss the nominations and select the recipients.
- 16.1.7 Athletic Directors to forward all documentation to the National Office no later than 3 working days after the last CCAA National Championship.

16.2 Criteria for Consideration:

- 16.2.1 level of achievement must be attained in the current April 30 to May 1 season of a given year
- 16.2.2 conference all-stars awards/CCAA all conference awards
- 16.2.3 tournament recognition awards
- 16.2.4 Provincial / National team placements
- 16.2.5 individual achievements: leaders in stats and records
- 16.2.6 attain a minimum of 2.0 or 60% average in their current academic year
- 16.2.7 achieve academic recognition from conference or Nationally
- 16.2.8 was a factor in teams win/loss record
- 16.2.9 helped team to play-offs / conference or CCAA medal
- 16.2.10 during the current year, the athlete was involved in campus activities / leadership
- 16.2.11 community involvement (e.g., off campus clinics, programs, charity events, etc.)
- 16.2.12 exhibits a positive attitude and fair play attributes
- 16.2.13 demonstrates leadership

16.3 Award will be a CCAA Personalized 9" X 12" Plaque.

16.4 Award recipients will be presented the award at their institution's annual athletic banquet.

16.5 CCAA National office will work with the institution with regards to timing of the announcement in coordination with their athletic banquet.

16.6 The National office will distribute the awards by April 15.

Section 17 Coaching Excellence Award Across All CCAA Sports

17.1 Eligibility and Criteria:

- 17.1.1 must have coached in the CCAA system for five (5) years or more
- 17.1.2 contribution to the sport at the CCAA level
- 17.1.3 contribution to the sport at other levels
- 17.1.4 present and previous seasons records
- 17.1.5 contribution to the development of athletes (all levels)
- 17.1.6 effort of self improvement (clinics, coaching certification, professional memberships)
- 17.1.7 success in building the institution's program
- 17.1.8 display of good sportsmanship, leadership, commitment to educational goals
- 17.1.9 level of certification completed

17.2 Nomination Procedure

- 17.2.1 Awards nominated by Conferences or institutional member staff. All award nominations along with supplemental information **MUST BE TYPED**. The National Office will provide electronic nomination forms to members.
- 17.2.2 Nominations are submitted to National Office.
- 17.2.3 Nominations will be sent to the Selection Committee made up of the VP Programs, the President and a CCAA Executive member-at-large by the National Office no later than 3 working days after the last CCAA National Championship.
- 17.2.4 The committee shall have a short conference call to discuss the nominations.

17.2.5 The candidates shall be ranked and returned to the National Office for compiling by **March 25**.The institution will be informed within one week of the nomination.

17.3 Award

17.3.1 Award will be a CCAA Personalized 9" X 12" Plaque.

17.3.2 Award recipients will be presented the award at the first available audience function (if sponsored with the local sponsor).